

Community Leadership Award Adjudication Guidelines 2017

The purpose of these guidelines is to give the adjudicators consistent definitions and descriptions when considering the candidates. They are not hard and fast rules.

“The process must not only be fair but appear to be fair.”

Adjudicators should refrain from participating in the nomination process except in the promotion of the award and the encouragement of others to nominate (e.g. do not sign nominations or contribute letters of support for individuals).

Adjudication must come from the information in the nomination package (description and letters). Personal knowledge of the nominee should be tempered as much as possible during the adjudication process. Should that not be possible then the adjudicator should withdraw.

“Recipient must have achieved distinction as a community leader.”

Community in the context of this award means the community of Saskatoon and surrounding area, as it pertains to a balance between communities-based organizations, commercial business and government.

DEFINITIONS of Leadership Saskatoon Core Values to be used for the evaluation of nominees for the Community Leadership Award:

Citizen engagement

- Involvement in the community means involvement in community-based organizations first with involvement in business or professional communities considered secondly.
- Personal Active involvement is more important than the only the contribution of funds or company policies encouraging involvement
- Breadth of involvement is rated slightly higher than depth of involvement for example participation in a number of organizations is rated higher than doing many things for one organization. However, the involvement must be meaningful. Sitting on boards or committees of a number of organizations with limited involvement in the activities of those boards or committees themselves (“resume entries”) would be rated lower than active participation within a single organization.

Collaboration

- To what level does the nominee foster and grow collaboration between individuals and/or organizations?
- To what level does the nominee work in a team being respectful of others and their ideas?

Inclusion/Diversity

- To what level does the nominee support and provide inclusion and diversity in groups and organizations?

Lifelong Learning

- Description of the nominee’s personal development plan, formal or informal. (what was the nominee’s leadership like 10 years ago, how has it evolved).

Hierarchy of organizations for the purpose of this award: Leadership and leadership contributions to Type A organizations is to be considered of greater value for the purposes of this award those of Type B, C, or D.

Type A: Organizations Community of volunteers and community-based organizations
 Type B: Organizations Community of organizations that support CBOs including religious organizations, United Way, Saskatoon Community Foundations, other Foundations not attached to business
 Type C: Organizations Business Community and Foundations attached to Business Organizations
 Type D: Organizations Political Community eg. Local, Regional or Provincial Governments and Political Parties, Chambers of Commerce and Business Associations

Adjudication Criteria are broken down into three levels

- Level 1 Mandatory criteria – place of residency etc. found on the cover of the nomination form.
 Level 2 General description criteria: “Has made a contribution of significance that has reflected positively on the community of Saskatoon.” See table for specific things to consider - on a scale of 1 – 4.

	1-2	3	4	Intuition +/- 2	Total
Achieved Distinction as a community leader (1-4)	Known in their area of the community	Respected in their area of community, known in other areas	Respected in many areas of the community		
Significant Contribution (1-4)	Contribution limited to their area of the community	Contribution in their area and a few others	Contribution in their area and many others		

Level 3

Specific criteria: Has displayed values in alignment with Leadership Saskatoon's core values, including citizen engagement, collaboration, inclusion/diversity and lifelong learning. (see previous definitions)

	1-3	3-6	7-9	Intuition (+/-2)	Total
Citizen Engagement (1-9)	limited involvement in professional and community organizations	Active involvement in many community organizations or focused involvement in one organization	Significant involvement in many community organizations or heavy involvement (many roles) in one organization		
Collaboration (1-9)	Mostly work independently with some connection with others	Works sometime with others and sometimes independently	Mostly works with others in collaborative way		
Inclusion/ diversity (1-9)	Involvement focused on a few groups with limited diversity	Involvement includes more diverse groups	Includes a wide range of activities focused on inclusion and diversity		
Lifelong learning (1-9)	Personal related pursuit of knowledge	Professional and Personal related pursuit of knowledge and skills	Personal, Professional, Community related pursuit of knowledge, skills and processes.		
Grand Total					